

Richard Nixon Presidential Library
White House Special Files Collection
Folder List

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
36	21	11/01/1967	Report	1968 National Convention, Miami Florida, Nixon-for-President Committee booklet, proposing a plan for operations while at the convention. (cont. in folder 36:21). 36 of 87 pages.
36	21	04/05/1968	Report	Checklist for convention activities, with attached note from Chapin. 5 pages.
36	21	n.d.	Other Document	Haldeman handwritten notes re: Timmons and the Convention planning. 2 pages.
36	21	03/09/1968	Memo	Memo from Timmons to Haldeman et al re: on-site inspection and convention planning session April 19th. 1 page.
36	21	03/14/1968	Memo	Memo from Timmons to Haldeman et al re: on-site inspection and convention planning session April 19th. 1 page.
36	21	n.d.	Report	Miami Convention Strategy. 1 page

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
36	21	n.d.	Report	Miami Convention facilities. 1 page
36	21	n.d.	Report	Miami Convention Security. 1 page
36	21	n.d.	Report	Miami Convention Planning. 1 page
36	21	n.d.	Report	Miami Convention Communications. 1 page
36	21	02/21/1968	Memo	Memo from Timmons to Mike Thompson re: securing closed circuit TV spots in Florida. 1 page.
36	21	02/28/1968	Memo	Memo from Timmons to John Davies re: convention floor telephones, with attached resolution. 2 page.
36	21	n.d.	Report	Miami convention daily calendar of events. 1 page.

<u>Box Number</u>	<u>Folder Number</u>	<u>Document Date</u>	<u>Document Type</u>	<u>Document Description</u>
36	21	03/13/1968	Memo	Memo from Timmons to Stans re: Convention Advertising. 1 page.
36	21	01/01/1968	Memo	Memo from Timmons to Ellsworth re: Progress report on convention planning. 4 pages.
36	21	01/16/1968	Memo	memo from Timmons to Haldeman re: RNC arrangement committee meeting. 3 pages.
36	21	02/28/1968	Memo	Memo from Timmons to Haldeman re: Convention Arrangements. 1 page.

Guest permit

(Green) Badge to be worn
by guests to campaign
headquarters

NIXON-FOR-PRESIDENT COMMITTEE

V.I.P. GUEST PERMIT

Henry Bellmon
campaign manager

Nixonette

(White) Badge to be worn
by hospitality girls and
honor guards.

NIXON-FOR-PRESIDENT COMMITTEE

This is to certify that

JANE DOE

is an official NIXONETTE

Henry Bellmon
campaign manager



COMMUNICATIONS

This section is undergoing revision

RADIO

Special antenna of Plaza Hotel?

Since the Nixon committee will occupy the top floors of the Plaza Hotel, a special antennae should be erected for short-wave radio communications. The convention hall already has good radio reception facilities. There will need to be secured ~~to~~ high-frequency radios, with 10 mile radius capability. Applications will have to be made to the FCC for permits. Crystals should be changed daily. Motorola and General Electric Corporations manufacture good equipment in this field. Special "scramblers" should be available for private broadcasting.

Assignments:

1. Master transmitter and Receiver at Headquarters with patch-in facility for telephones.
2. Master transmitter and Receiver at Command Post with patch-in facility for telephones.
3. Advance team
4. Intelligence Group
5. Intelligence Group
6. Intelligence Group
7. Intelligence Group
8. Floor Manager
9. New England Regional Director
10. Mid-Atlantic Regional Director
12. Southern Regional Director
13. Midwest Regional Director
14. Heartland Regional Director
15. Rocky Mountain Regional Director
16. West Coast Regional Director

CARS

The following individuals will have the use of 15 radio-telephone automobiles:

1. Richard Nixon
2. Advance Team
3. Intelligence Group
4. Intelligence Group
5. Intelligence Group
6. Intelligence Group
7. New England Regional Director
8. Mid-Atlantic Regional Director
9. Southern Regional Director
10. Midwest Regional Director
11. Rocky Mountain Regional Director
12. West Coast Regional Director
13. General Headquarters Use (Bellmon, Ellsworth, etc.)
14. Floor Manager
15. Heartland Regional Director

TELEPHONES

At the Statler-Hilton Plaza, a 20-line PBX should be installed. Special scramblers should be available to code communications.

Assignments:

1. Richard Nixon - direct line to PBX
2. Command Post - direct line to PBX
3. Command Post - direct line to PBX
4. Henry Bellmon - with one extension for sec'y
5. Bob Ellsworth - with one extension for sec'y
6. John Sears - with one extension for sec'y
7. Intelligence - with one extension for sec'y
8. Research
9. Press Aide - with one extension for sec'y
10. Newsletter Aide
11. Transportation
12. Advance Team
13. Locator
14. Regional Coordinator - New England
15. Regional Coordinator - Mid-Atlantic
16. Regional Coordinator - South
17. Regional Coordinator - Heartland
18. Regional Coordinator - Midwest
19. Regional Coordinator - Rocky Mountain
20. Regional Coordinator - West

(In addition, staff will have the use of the regular hotel phones)

At the off-floor command post, a 25-line facility should be installed, each tied in to a master console where any line may be dialed or all called simultaneously. A patch unit should be included to permit telephoners to use the radio system.

Assignments: (all closed circuit direct lines except #4)

1. Command Post (can patch to any Hdqs phone)
2. Command Post (can patch to any Hdqs phone)
3. Floor Leader
4. General use outside line
5. }
6. } New England - through regional coordinator
7. }
8. }
9. } Mid-Atlantic - through regional coordinator
10. }

*How 5, 7, 8, 10, etc
be used?*

- 11.
12. } South - through regional coordinator
13. }
- 14.
15. } Midwest - through regional coordinator
16. }
- 17.
18. } Heartland - through regional coordinator
19. }
- 20.
21. } Rocky Mountain - through regional coordinator
22. }
- 23.
24. } West Coast - through regional coordinator
25. }

BELLBOYS

Bellboys

The telephone company rents pocket bellboy units which "beep" ~~what~~^{when} a special number is dialed. Those receiving a signal know to call in on a pre-designated telephone number for messages. There should be 75 bellboys for the Miami operation.

TELEVISION

There should be two complete closed circuit television systems, one for the Headquarters and the other for the Command Post.

At the Headquarters, we will need three fixed cameras directly connected to three receiving sets:

Assignments:

1. camera - at staff sign-out board
2. camera - at regional director locator chart
3. camera - at chart showing whereabouts of opposition
1. receiving set - Richard Nixon
2. receiving set - Henry Bellmon
3. receiving set - Bob Ellsworth

At the convention hall, we will need two cameras on the floor directly connected to two large screen receiving sets at the master console.

1. camera - on right of convention hall with cameraman
2. camera - on left of convention hall with cameraman
1. receiving set for camera #1
2. receiving set for camera #2

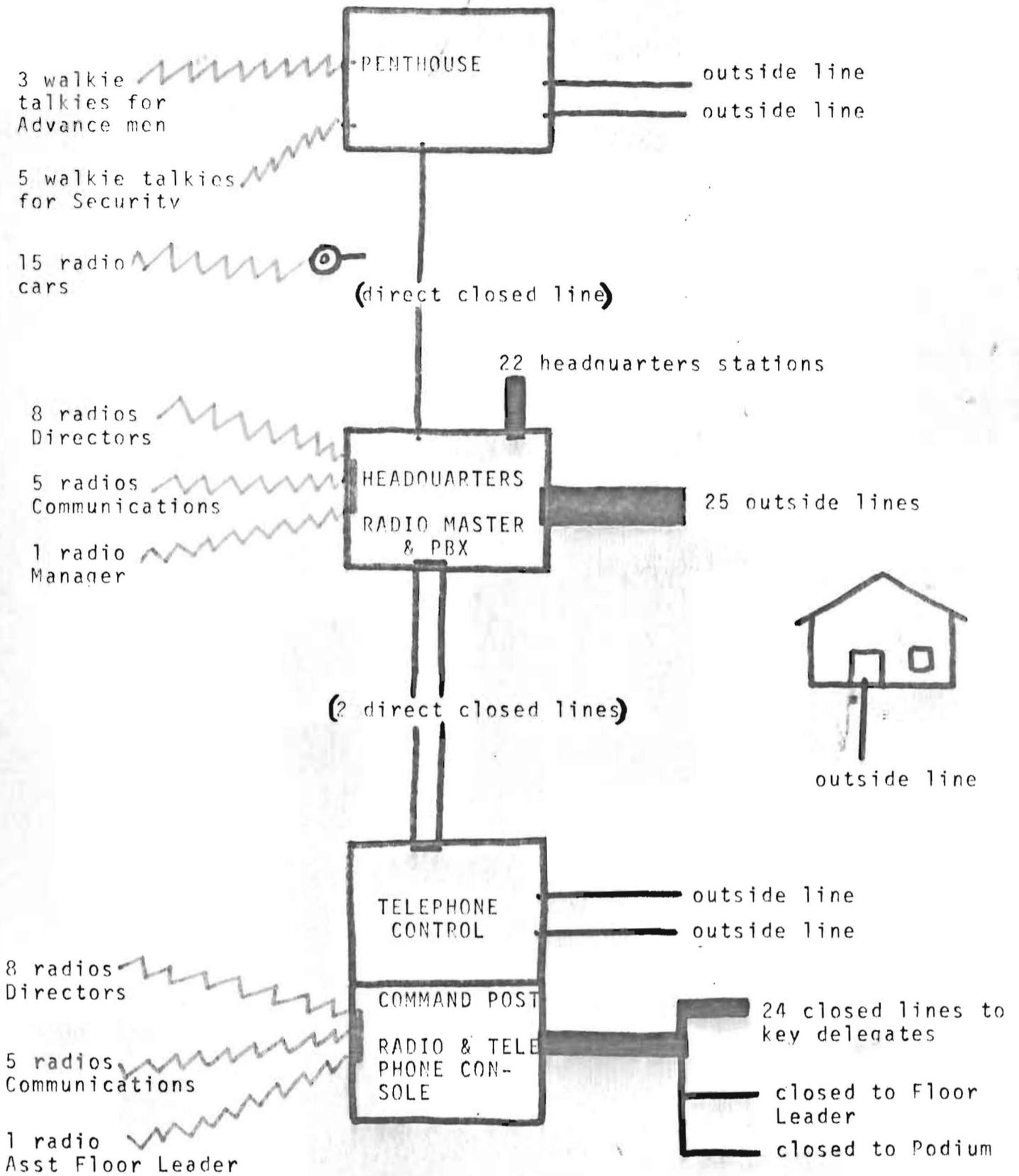
(Generally, one camera will be trained on the podium while the other focuses on the delegates for reaction)

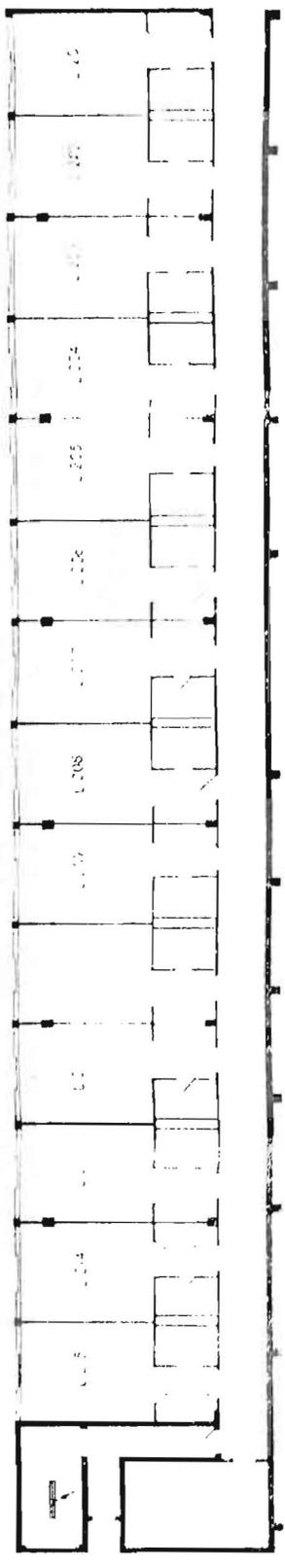
NOTE: All lines for telephones and television equipment should be labeled "ABC NEWS" to prevent the opposition from cutting or monitoring them.

COMMUNICATIONS

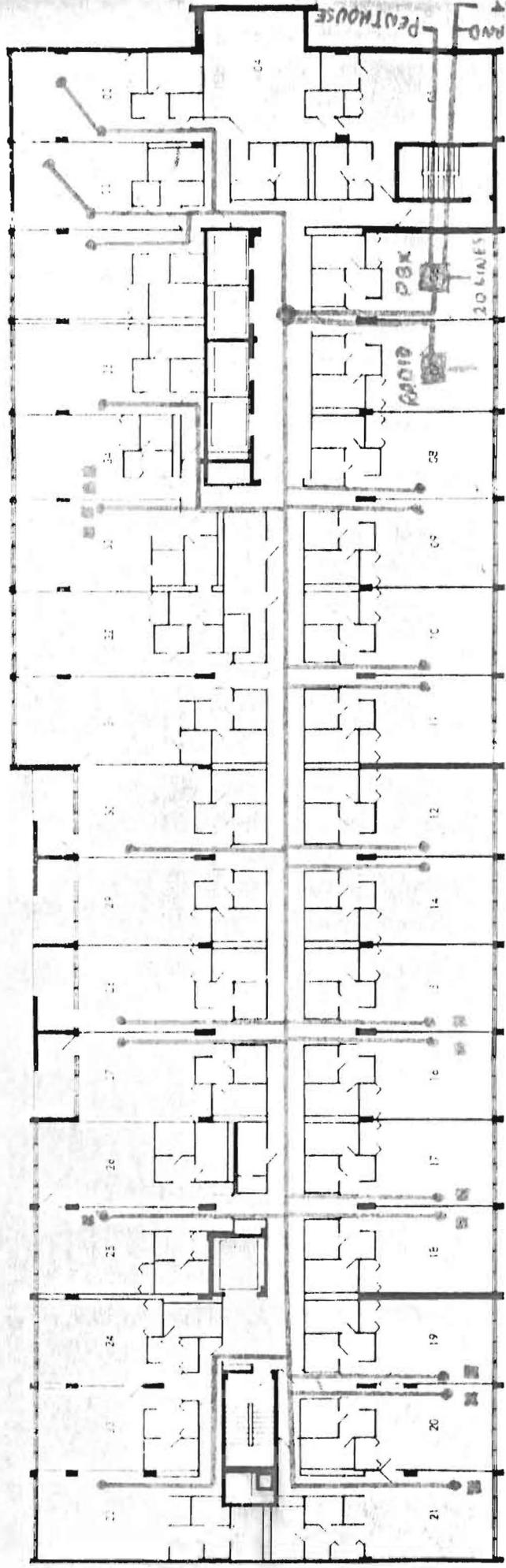
RADIO

TELEPHONES

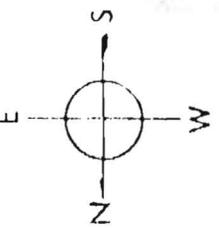




TYPICAL LANAI FLOOR PLAN



TYPICAL FLOOR PLAN



HQ'S.
COMMUNICATIONS

● TELEPHONES (20 lines, 25 units)

■ RADIOS

THE *Walker* **HILTON PLAZA**

TRANSPORTATION

*need to set up plan for
training drivers + a dispatcher
+ control system for pool cars*

There should be a Director of Transportation whose responsibility it is to secure and service 100 automobiles, with drivers, several panel trucks and a dozen buses.

Each Nixon State Chairman will be assigned a car with driver, as will the candidate and his personal staff, headquarters personnel and key delegates and VIPs. The Miami Host Committee can probably provide as many as 50 cars on loan from supporters in Florida and another 50 will have to be rented or donated from friendly automobile dealers. Suggest Pat Hillings of Ford Motor Co be contacted for assistance. Regular drivers will be recruited from the Host Committee, Youth for Nixon Division, and college age supporters.

It is suggested that an arrangement be made with several Miami Beach service stations to honor Nixon Driver ID cards for gas, oil and washing.

On Friday, Saturday and Sunday before the Convention, the Transportation Director should lease two buses with drivers, appropriately decorated, for free travel for delegates from the Miami International Airport to the Beach hotels. Also, he should know the flights of all Nixon State Chairmen, Regional Directors, staff and VIPs in order to have their assigned cars at the airport for them.

Buses can be used to shuttle delegates between their hotels and the convention hall. A separate arrangement should be made to shuttle Youth for Nixon supporters to and from their hotel in Miami to the Beach, should this be necessary.

Car Assignments

1. limousine: Richard Nixon and family
2. limousine: Chief of Staff and Personal Team
3. limousine: John Whitaker and Advance Team
4. limousine: National Campaign Manager
5. limousine: Headquarters Director
6. limousine: Convention Floor Leader
7. limousine: Maurice Stans and VIPs
8. limousine: Chairman of the Persuasion Committee

9. car: Persuasion Committee
10. car: Persuasion Committee
11. car: Intelligence Group
12. car: Intelligence Group
13. car: Intelligence Group
14. car: Intelligence Group
15. car: Intelligence Group
16. car: Press Director
17. car: New England Regional Coordinator
18. car: Mid-Atlantic Regional Coordinator
19. car: Border Regional Coordinator
20. car: Southern Regional Coordinator
21. car: Midwest Regional Coordinator
22. car: Heartland Regional Coordinator
23. car: Rocky Mountain Regional Coordinator
24. car: Far West Regional Coordinator
25. car: New England Regional Director
26. car: Mid-Atlantic Regional Director
27. car: Border Regional Director
28. car: Southern Regional Director
29. car: Midwest Regional Director
30. car: Heartland Regional Director
31. car: Rocky Mountain Regional Director
32. car: Far West Regional Director

33-49 (17 cars): Motor Pool for staff use

50-100: Nixon State Chairmen

NOTE: Motor scooters may be rented for use by Nixon messengers.

INTELLIGENCE GROUP

Advance men

It is proposed that a special division be created for the Miami Convention to secure continuing intelligence about activities of the opposition candidates, (Romney, Rockefeller, Percy, Reagan) vice presidential possibilities and Republican opinion molders (Hall, Lindsay, Brownell, etc.). Recommend a minimum of ~~10~~ key Nixon supporters be assigned this task. Working with them should be hired investigators from the Florida based Wackenhut Corporation.

They will have three radio equipped automobiles at their disposal and four short-wave radios. Moreover, they will utilize zoom boom listening devices on the convention floor to eavesdrop on delegate conversations and have frequency finders to listen in on radio communications. They will utilize the latest in electronic equipment in efforts to gather strategic intelligence and report all pertinent data to the campaign manager.

Upon assignment, the Intelligence Group will be responsible for harrassing the opposition and creating confusion and dissention in their ranks. (examples: locking Romney in the elevator; jamming his radios, cutting his telephones, putting sand in his car's gas tank; turning off the air conditioning and turning up the heat in the Romney headquarters, etc. etc.).

ADVANCE TEAM

too many

A five member Advance Team will be responsible for moving Richard Nixon about Miami Beach safely and expeditiously. The group will be familiar with all hotels, roads and convention facilities.

They will also assist Dale Grubb in protecting the person of the candidate. The Advance Team will be assigned one short-wave radio and have a radio equipped limousine at their disposal (there will be two other radio limousines in the official party group).

In addition, the Advance Team may be called on to bring Republican leaders and key delegates to the Statler Hilton Plaza for private meetings with Mr. Nixon.

use motor pool

RECEPTIONS

One key staff member should assume responsibility for special Nixon Receptions during convention week. There should be a party for the press, a special "Nixon Night" and a victory celebration. The purpose of Nixon Night is to entertain Republican delegates, let them meet the candidate, and provide a "band wagon" effect for the campaign. Timing of the event will be subject to firming up of the convention session schedule.

The Congressional Gala is scheduled for Sunday night, and traditionally there is a convention session Monday night for the keynote address. Since nominations are on Wednesday, Tuesday evening would probably be the best time for such a Nixon Night reception. However, if the credentials, rules and platform (planned for Tuesday) carry through into the evening, attendance would be light. Best time: 5-7 p.m.

Recommend this reception be held at the American Scene Auditorium at the Plaza Hotel, which is capable of handling 2,500 persons. A good band should be secured for convention atmosphere music, appropriate decorations made, bars set up, and a prestige receiving line with Mr. and Mrs. Nixon. It would be impossible to have a speech with so many people milling around, but several "We Want Nixon" cheers could probably be arranged for publicity purposes. Good organization would make "Nixon Night" a favorite event for delegates.

The preceding week (before most delegates arrive) Mr. Nixon should entertain the press at a similar reception.

*don't
commit
RN*

The same location would seem suitable.

The final party should be planned for Wednesday evening after the nomination. It will be a victory celebration for everybody with appropriate enthusiasm for such an occasion. A larger facility should be rented (to hold 5,000 people).

There maybe a possiblity to hire the Jackie Gleason band and June Taylor dancers for the receptions since his program will originate at the Statler Hilton Plaza. However, the new television season doesn't start until September so the troupe may not be in Miami in early August.

The Nixon Committee should also explore the advantage of having a special tea for Pat Nixon in which all the female delegates and alternates are invited. Certainly, the ladies should get to know Mrs. Nixon and the tea would appear to be beneficial. Also, the occasion can be used to pass out "PAT FOR FIRST LADY" buttons.

Nixon

FLOOR DEMONSTRATION

One of the most important events of the convention will be the Nixon Floor Demonstration. One key man should be assigned this responsibility, and he will need hundreds of volunteers to help in making it a success. In addition to Miami area Nixon boosters, many college Republicans would be available to assist. Moreover, recommend that one strong Nixon delegation be given responsibility for creating the enthusiasm on the Floor.

Nixon buttons, a variety of hand carried signs, balloons, a marching band, streamers, confetti, electronic counting board, hats, noise-makers, etc. will have to be arranged.

The Director of the Floor Demonstration should secure the services of a top-notch convention promoter to assist in making the Nixon Floor Demonstration successful.

Consideration should also be given to printing hundreds of counterfeit floor passes for Nixon supporters to have access to the gallery. Pro-Nixon sergeant-at-arms and doorkeepers should arrange assignment for one pre-designated entry point and open the doors for Nixon demonstrators.

The Nixon Committee should retain the services of a Miami sign painter to prepare special event signs, such as "IDAHO WANTS NIXON", "BAMA BACKS DICK", etc.

NEWSLETTER & DISTRIBUTION

*also arrange for
C to Tribune*

One staff writer should be responsible for the daily publication of a special convention "NIXON NEWSLETTER." This should be prepared every evening to contain a wrap up of the day's activities, outlining the next day's agenda - all aimed toward building up a bandwagon support among delegates (example "NIXON WITHIN 100 VOTES OF VICTORY" "NIXON PREDICTS FIRST BALLOT WIN:" etc) Many of the pictures and copy can be prepared well in advance of the convention, saving front page and lead items to last minute news. An off-set printer will be rented and available in the Plaza Headquarters. Stencils containing copy can be typed by the clerical force, and the Newsletter printed, folded, and carried down the service elevator to the truck loading platform. The two Nixon sound trucks (see advertising section) can be used to transport the Newsletter to the various hotels.

A special Distribution Team should be organized among Miami area volunteers, Young Republicans, Nixonettes and interested delegates and alternates. At a pre-designated time, they will pick up copies of the Nixon Newsletter at their assigned hotel and hand carry them to every delegate and alternate's hotel door. In addition to the Nixon Newsletter, the Distribution Team will be responsible for delivering free copies of favorable newspapers (possibilities: Wall Street Journ^d, St. Louis Globe-Democrat, Christian Science Monitor, Chicago Tribune) to the delegates and alternates since the Miami newspapers

will probably not be favorable to Mr. Nixon's candidacy. Arrangements will have to be made with the selected newspapers for air delivery to Miami.

NIXONETTES

One attractive, personable and intelligent lady from the Miami area should be responsible for organizing a special group of Nixonettes. The 100 girls will wear special Nixon dresses and provide an elite honor guard for the candidate's public appearances. They can also hand out buttons, signs, bumper stickers and brochures, as well as act as hostesses for the receptions and in the various Hospitality Suites.

Nixonettes can help staff the headquarters, greet VIPs, provide information service at the Miami airport, secure hotels and room numbers for all delegates and alternates, work in the press room, and assist in distributing the official daily Nixon Newsletter. They can also provide color for the Floor Demonstration.

Several of the automobiles assigned for general Headquarters use will be available for transporting Nixonettes. Since they will be volunteers, the only expense to the campaign will be for the 100 specially designed dresses. One headquarters room will be assigned to the Director of the Nixonettes for organizing activities.

Consideration should also be given the possibility of setting up a Nixon Information Center at the Atlanta Airport, staffed with Georgia Nixonettes. Many flights to Miami connect at Atlanta.

ADVERTISING

Promotional advertising may not win many votes, but without the enthusiasm it creates many delegates will think the campaign is losing ground. On the following pages there are campaign items which should be considered; some are for general circulation while others are for specific distribution.

Because the press and his opponents try to project Mr. Nixon as a cold, calculating politician, it is imperative that the campaign organization through the advertising medium correct this unfortunate impression. The familiar name "Dick" should be used in place of the more formal "Richard" - and even the "R.N." has its appeal. The Nixon emblem, already recognizable, with its bright red, white and blue, should be used to the maximum. It is a modern and youthful symbol, some say depicting the rise, fall and rise of Mr. Nixon's career.

Above all, the Nixon campaign in Miami must appear happy and joyous, confident of eventual victory. Hundreds of young volunteers should be recruited to assist in building the lighthearted atmosphere surrounding the campaign. Convention goers expect adventure, and we must give them their excitement.

This does not mean the candidate himself should ever stoop to foolishness or frivolity.

The Director of Advertising should coordinate with the Floor Demonstration Manager to assist in supplying hats, buttons, signs, noisemakers, etc.

Smaller signs, similar in style and content to the outdoor billboards, should be printed and affixed to the walls throughout the hotels in Miami Beach.

There should be two minibuses or panel trucks with painted decorations and sound equipment, to broadcast Nixon messages or play Nixon theme music. This can probably be secured from the Florida Nixon-for-President Committee and later used throughout their campaign. In addition to building enthusiasm these trucks can be used to carry material to the hotels for the Distribution Team to circulate.

Consideration should be given to hiring a pilot and small plane to pass over the Beach frequently with a "WIN WITH DICK" sign trailing.

A special projector with magnifying device can be rented to throw a big "NIXON" on hotel buildings and the convention hall at night. This is particularly effective in adding a touch of glamour to the campaign.

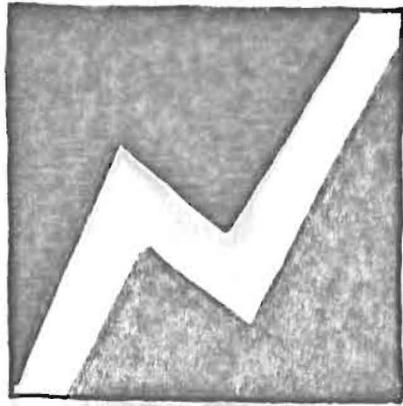
It is hoped that the airlines servicing Miami will cooperate to permit stewardesses to wear Nixon buttons and pass out literature on flights to Miami. This will impress delegates with superb organization.

It is felt that the usual supply of gimmicks will be necessary for distribution to the delegates, and some of them are listed on the following pages.



WELCOME

G.O.P.



200 two inch buttons
for state Nixon chair-
men and key men



5,000 one inch
buttons for
general distribution



5,000 small gold
"N" buttons for
general distribution



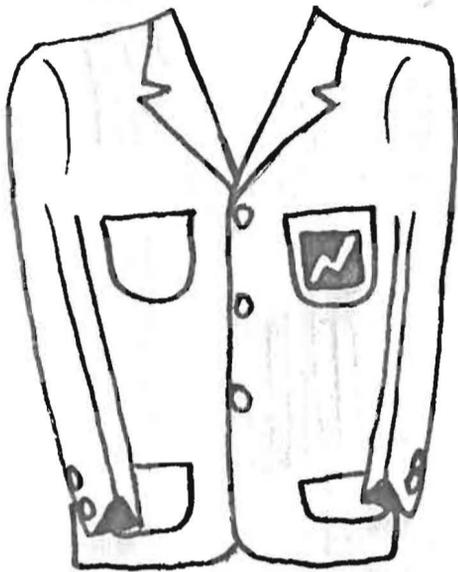
5,000 1½ inch buttons
for distribution to
ladies



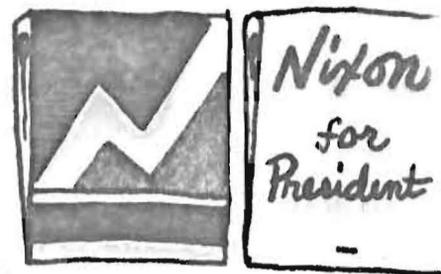
150 one inch
sterling silver
"White House"
pins for secret
recognition



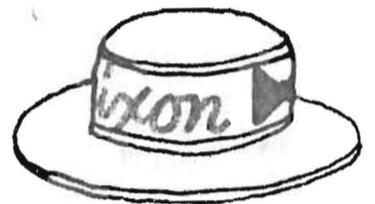
5,000 1½ inch long
gold buttons for
special distribution
on Nixon Night



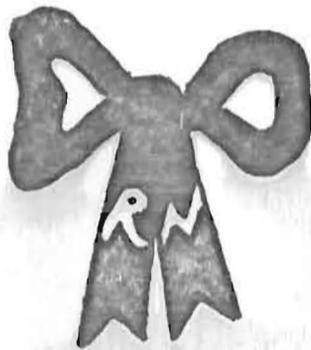
100 summer weight cord blazers with "N" patch



10,000 matchbooks



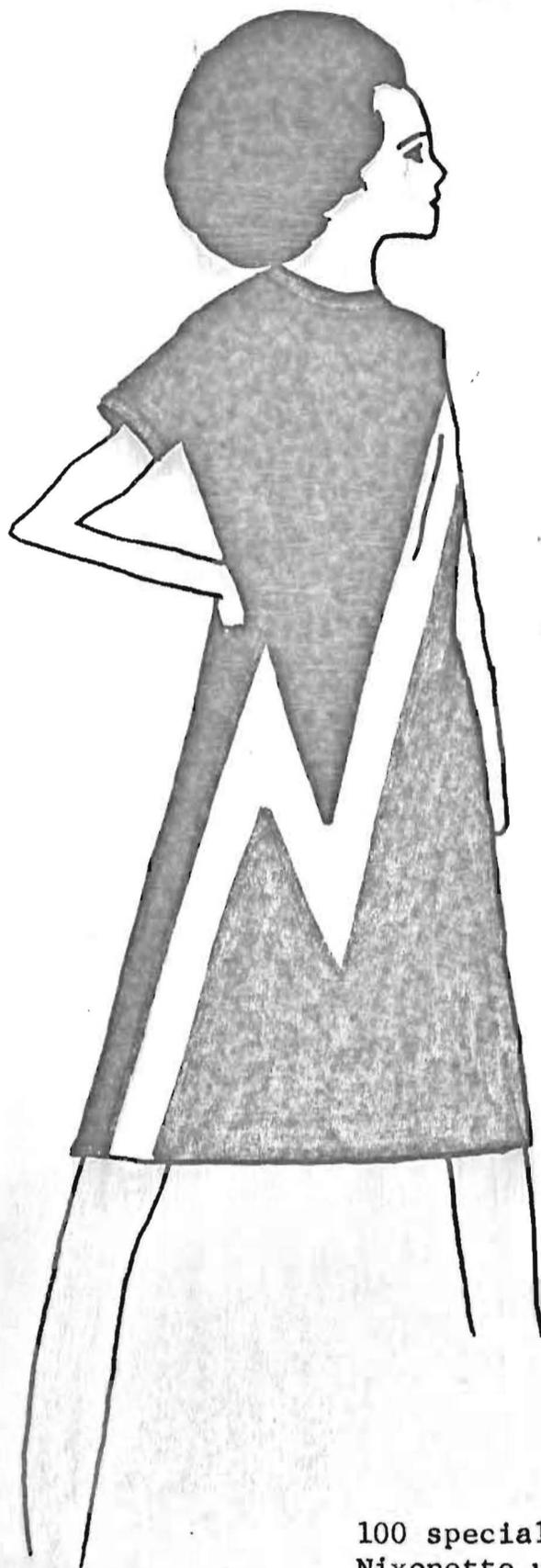
2,000 men's skimmer hats



2,000 ladies hair bows



100 men's ties



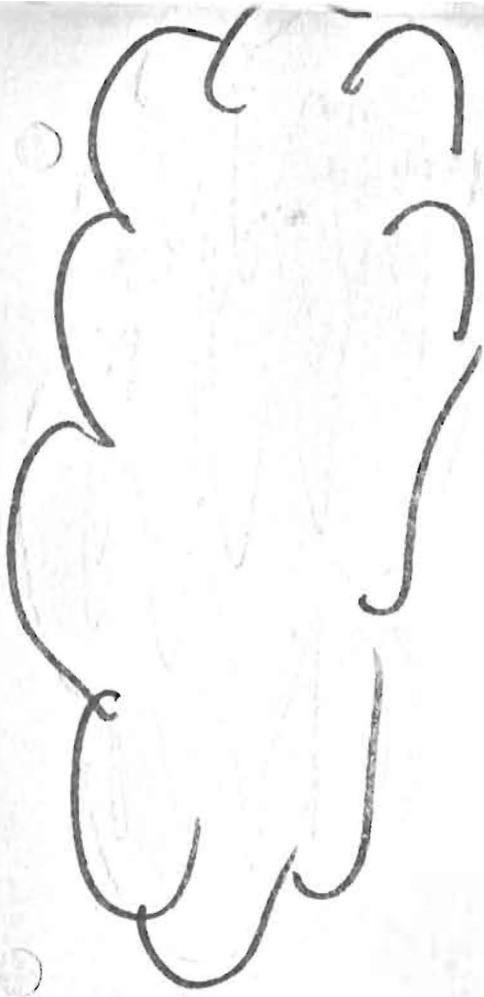
100 specially designed
Nixonette uniforms



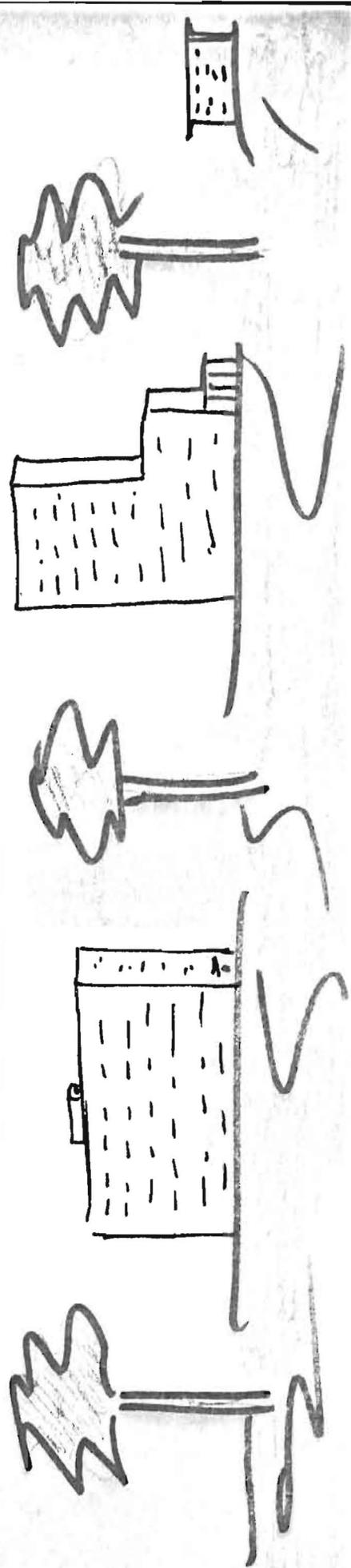
5,000 give-away
Nixon pens



5,000 bumper stickers from Nixon Committee



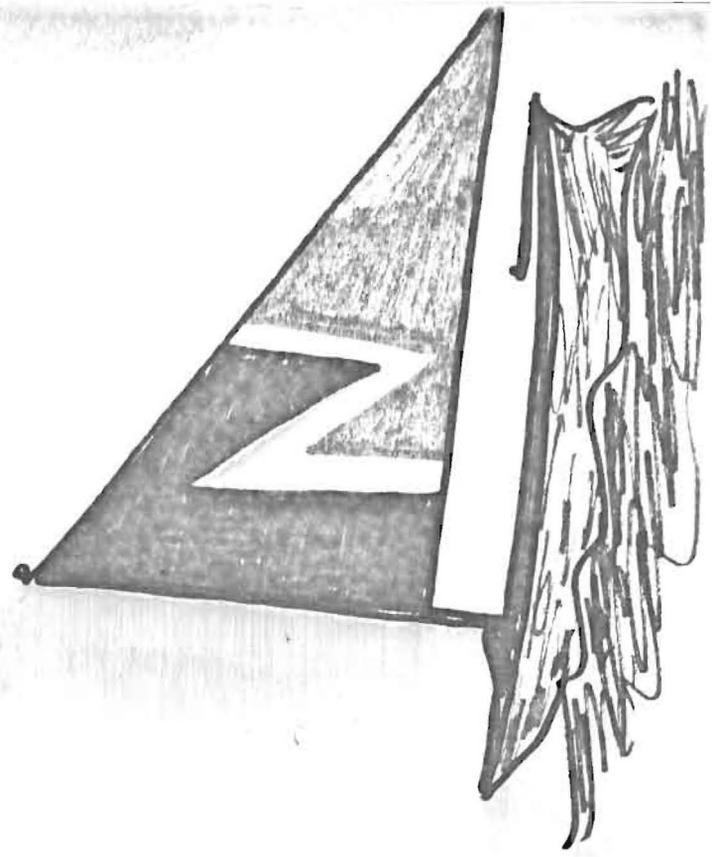
WIN WITH DICKI



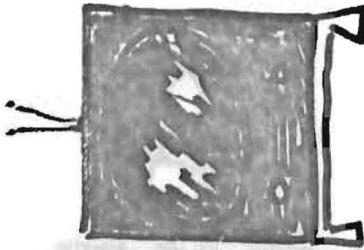
GOODYEAR



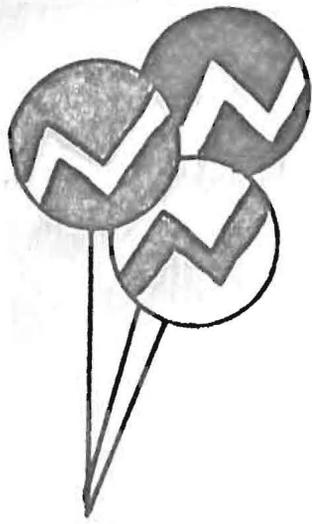
FLASHING MESSAGE LIGHTS



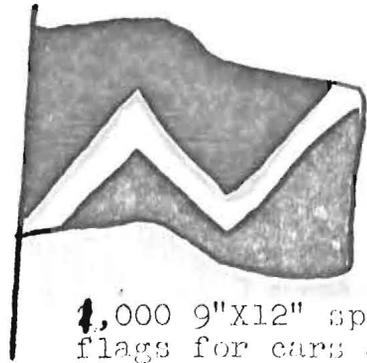
MIAMI BEACH
CLOSED CIRCUIT
TELEVISION



THE BUMP
BOATS ON BAY



500 each red, white and blue balloons for decorations and floor demonstration



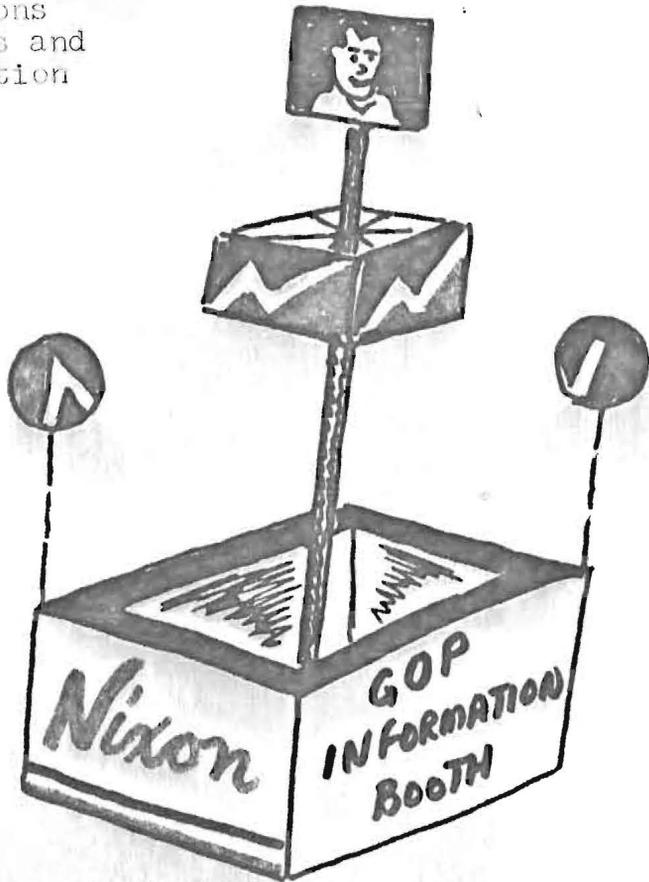
1,000 9"X12" special N flags for cars and floor demonstration



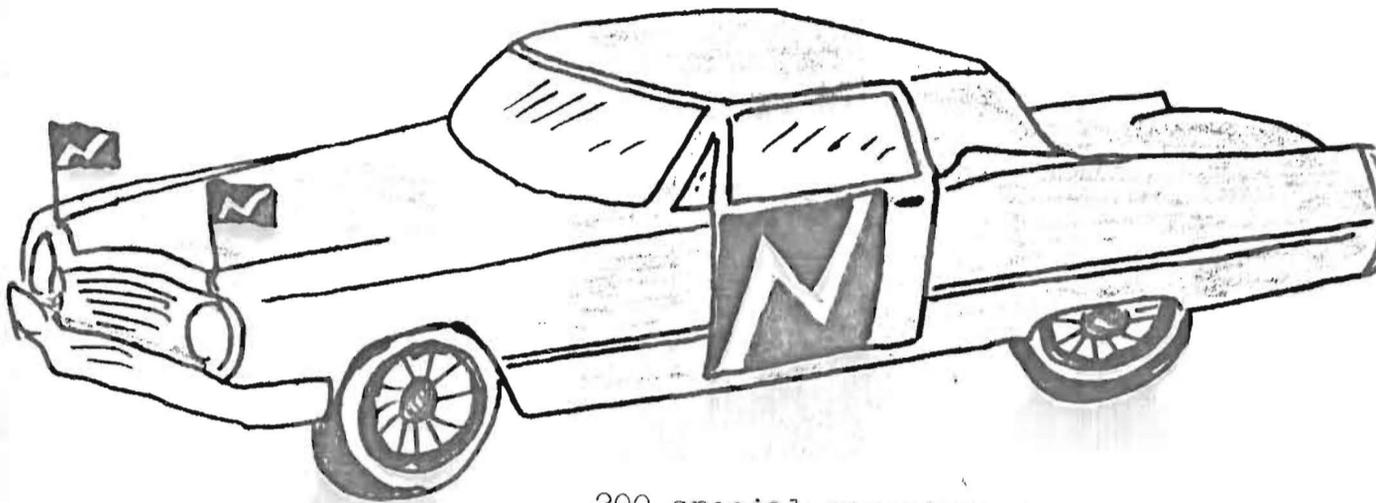
1,000 hand signs for floor demonstration



1,000 noisemakers for floor demonstration



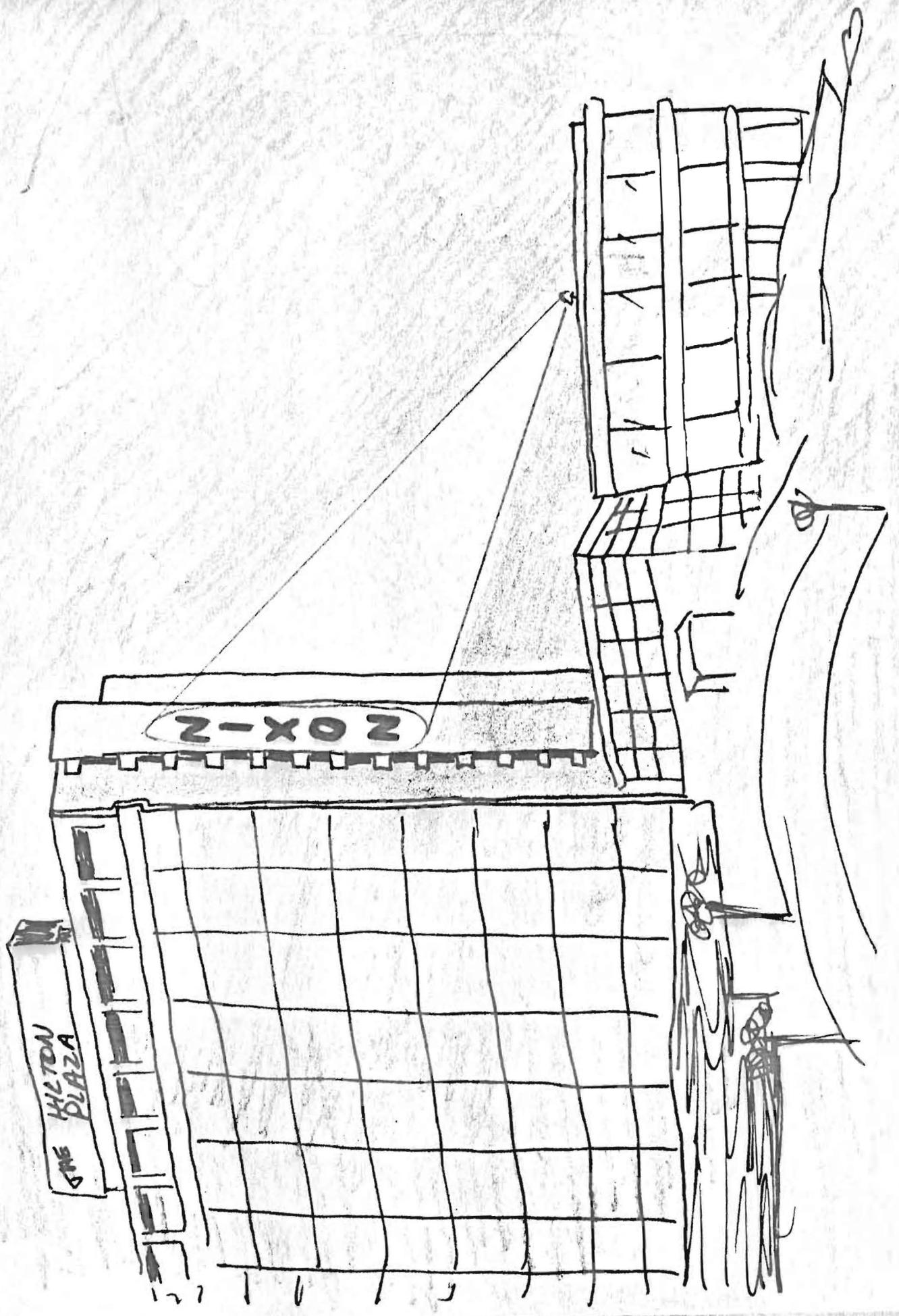
Three information booths: Atlanta and Miami Airports and Fountainebleau Hotel



200 special car signs to be used
on 100 automobiles by Nixon staff



Two decorated sound trucks to be used for announcements
and to transport Nixon Newsletters to various hotels



TENTATIVE CALENDAR OUTLINE

July 20 - holding party
Fri 26 - cell phones set.

- Saturday, July 27: Nixon campaign team checks in
Statler Hilton Plaza, Miami Beach
- Sunday, July 28: Staff briefing to outline campaign
- July 29-Aug 5: Platform Committee meets all week;
Nixon team refines operations
- Fri Aug 2 or*
Saturday, Aug 3: Nixon Press Party at Plaza
- Sunday, Aug 4: Congressional Gala
- Monday, Aug 5: AM: Call to Order
Temporary Roll
Temporary Chairman
Temporary Rules
Addresses
PM: Keynote Speech
- Tuesday, Aug 6: Election of Permanent Chairman
Credentials Committee Report
Rules Committee Report
Adoption of Platform
PM: "Nixon Night" at Plaza Hotel
- Wednesday, Aug 7: Nominations and Election of
Presidential candidate
PM: Victory celebration at Plaza Hotel
- Thursday, Aug 8: Nixon meets with GOP Finance Committee
Nominations and Election of Vice
Presidential candidate
Acceptance speech by Vice President
Acceptance speech by President
Adjournment
- Friday, Aug 9: Nixon meets with new Republican
National Committee
Nixon meets with state chairmen and
state Nixon leaders
Nixon meets with candidates for
photographs, TV tapes and radio
- Saturday, Aug 10: Organize Nixon national campaign;
Nixon meets with key GOP leaders to
plan strategy, schedule, etc.
- Sunday, Aug 11: Clean up and check out

NOTE ON CALENDAR PLANNING:

Several weeks will lapse between the Republican National Convention and the Democratic National Convention. The GOP nominee will have command of the nation's attention for a fortnight, and Miami Beach will provide a good setting for organizing press releases for these following days. For example, a working outline can be developed for a "National Nixon Strategy Board" comprised of national leaders in the Party.

Also, Mr. Nixon should set aside some time to have still pictures and television video tapes made with GOP candidates at the convention. This publicity could help both Mr. Nixon and the local candidates.

Since most Party officials will be in Miami, it is recommended that the candidate and his staff remain at the Plaza Hotel for several days after adjournment to hold high-level briefing sessions with key leaders. Vote quotas, speech material, organizational personnel, candidates' schedule, finances and local issue strategy can be explored in detail with individual state leaders as well as regional key Republicans. If briefing sessions are decided upon, a great deal of pre-planning will be necessary to make them successful.

BARE MINIMUM BUDGET

HOTEL ROOMS.....	\$30,000
TRANSPORTATION.....	15,000
COMMUNICATIONS.....	20,000
ADVERTISING.....	30,000
RECEPTIONS & HOSPITALITY.....	25,000
SECURITY & INTELLIGENCE.....	20,000
FLOOR DEMONSTRATION.....	10,000
COMMAND POST.....	15,000
NEWSLETTER & PRINTED MATERIALS.....	10,000
EQUIPMENT RENTALS.....	5,000
STAFF TRANSPORTATION TO CITY.....	10,000
MISCELLANEOUS.....	10,000

TOTAL \$200,000

80,000
75,000
350 min
+ 50 cont.
400.

NOTE: This budget is well under conversion expenses in previous campaigns. A quarter of a million dollars will probably be the minimum to be allocated to the Miami operations.

CONVENTION COMMITTEES

In late 1967 it appears that Governor Dan Evans will be the convention keynote speaker and temporary chairman. There is also reason to believe that Congressman Gerald Ford will be permanent chairman of the convention. These positions, especially the latter, are of immense importance to the Nixon effort. Therefore, Evans and Ford should be "cultivated" by prominent pro-Nixon Republicans to make certain that our team receives their fullest cooperation.

All convention committees have been appointed with the exception of the platform writing Resolutions Committee. It is anticipated that Senator Everett Dirksen will chair this important body. However, it is reported that the Republican Coordinating Committee, working through its Task Forces, will prepare a series of position papers as guidelines for the planks of the platform. It would, of course, be extremely difficult for the convention to reverse positions taken by the Coordinating Committee.

Also of importance is the assurance that pro-Nixon Republicans will be on the working staff of the Platform Committee. The committee members outline the planks, but the staff prepares the language and style for final approval.

It is recommended that one experienced member of the Nixon team be assigned to coordinate his interests with the convention committees. Mr. Bryce Harlow would seem ideal for this responsibility.

ADDENDUM TO CONVENTION COMMITTEE

At the Republican Governors' Conference in Palm Beach early in December, 1967, Nelson Rockefeller presented a Governors' Policy Committee report with a recommendation that the Governors hold hearings around the country in 1968 with a view to influencing the GOP platform. He also suggested Governor Ray Shafer would make an excellent platform co-Chairman. Governor James Rhodes later nominated Shafer. It is believed a "co-Chairman" situation is unworkable, and our interest would seem best served if Shafer does not receive this appointment. Also every effort should be taken to force the Governors' hearings to be turned back to the Coordinating Committee for final approval as the only authorized policy making group, representing major power centers within the Party.

CONVENTION COMMITTEES

<u>Committee</u>	<u>Possible Nixon Contact</u>
CALL	Joe Dukert, Maryland
CONTEST	Barbara Man, Texas
RESOLUTIONS	Everett Dirksen, Illinois
RULES	Bud Stewart, Oklahoma
ARRANGEMENTS	Mrs. Bailey, Vermont
Badges	John Tyler, Oklahoma
Concessions	Al Fay, Texas
Decorations	Margie Braden, Arizona
Entertainment	George Abbott, Nevada
Housing	Mrs. Ginn, Missouri
Photographers	Tom Stagg, Louisiana
Press	Drake Edens, South Carolina
Program	G. Paul Jones, Georgia
Radio-TV	Mrs. Harden, Indiana
Tickets	Mrs. Stacy, Wyoming
Transportation	Mrs. Rogers, North Carolina

REPUBLICAN COORDINATING COMMITTEE

Ray C. Bliss, Chairman

Dwight D. Eisenhower
Barry Goldwater
Richard M. Nixon
Thomas Dewey
Alf Landon

Everett Dirksen, Leader
Thomas Kuchel, Whip
Bourke Hickenlooper, Policy
Margaret Smith, Conference Chairman
Milton Young, Conference Secretary
George Murphy, Campaign Chairman
Hugh Scott, Campaign Vice Chairman

Gerald Ford, Leader
Les Arends, Whip
John Rhodes, Policy
Mel Laird, Conference Chairman
Dick Poff, Conference Secretary
Bill Cramer, Conference Vice Chairman
H. Allen Smith, Rules
Charles Goodell, Planning & Research
Bob Wilson, Campaign Chairman

John Love, Colorado
George Romney, Michigan
Nelson Rockefeller, New York
Ray Shafer, Pennsylvania
John Volpe, Massachusetts
John Chaffee, Rhode Island
Nils Boe, South Dakota
Dan Evans, Washington

ALTERNATES: Ronald Reagan, California
Ted Agnew, Maryland
Tim Babcock, Montana

STAFF DIRECTOR: Robert McCormack, Research Division, RNC

DWIGHT L. CHAPIN

4/5/68

H---

I'll let you follow through on this
---- I imagine there will be several
questions like this in the days ahead
---- who should they be sent to?

DLC

Aide to RICHARD NIXON
20 Broad Street, New York City

INTRODUCTION

1. Have talks with Clif White, Jim Day, Ron Crawford and Tom Van Sickle taken place?
2. Do we have a realistic budget yet?
3. Have we confirmed hotel reservations for Statler Hilton with Republican National Committee's housing committee?
4. Has office equipment for the headquarters been secured?
5. Has Gourmet Room at Statler Hilton been reserved?
6. Have arrangements been made to have the Palladium Room available for news conferences during the convention?
7. Have arrangements been made for dormitory space at U. of Miami? Has bus service been set up between campus and convention operations?
8. Have five 1st floor suites been obtained in all delegate hotels? Have arrangements been made to have these rooms supplied with direct lines to the Plaza?
9. Has private home been rented close to Convention Hall for confidential meetings?
10. Have arrangements been made for comprehensive accident and liability insurance policy for Nixon Committee for 2 weeks at Miami Beach?
11. Has health room at the hotel been approached to have owner close it or keep it for private use during campaign?
12. Have arrangements been made so that elevator will not go to 17th floor in the Plaza Hotel?
13. Do stairs from 17th floor go to penthouse?

COMMAND POST

1. Has written confirmation been made with Ray Bliss for trailers next to convention hall?
2. Has security service been established?

ORGANIZATION - MIAMI HOST COMMITTEE

1. Has blue ribbon Host Committee foundation taken place?
2. Has contact been made with:
 - a. Mike Thompson
 - b. State GOP Committeemen and Women
 - c. Young Republican Chairman & Women's Federation Club president
 - d. Jim Skidmore and Jaycees
3. Has Jack Sherwood been contacted to check background on these people?
4. Have subcommittees of Host Committee been organized and chairmen selected?
5. Has bank account for committee been established?
6. Have downtown headquarters been organized?
7. Have appropriate people been established?

ORGANIZATIONAL STRUCTURE

1. Have car arrangements been made?
2. Have regional directors' hotel suites in delegates' hotels been secured? Have arrangements for direct private lines to these suites been made?

PERSUASION COMMITTEE

Has it been formed and appropriate arrangements for rooms, transportation and accommodations made?

SECURITY

1. Hotel? Convention site? Trailer?
2. What key staff man will handle security?
3. Have Miami police been contacted for assigning plain-clothes man to Mr. Nixon and for other arrangements?

COMMUNICATIONS (undergoing revision)

TRANSPORTATION

1. Director of Transportation?
2. Who is receiving cars and drivers? Have arrangements been made?
3. Can Host Committee provide cars?
4. Has Pat Hillings been contacted for car availability?
5. Have arrangements been made with filling stations for honoring Nixon ID for gas, oil, etc.
6. Have buses for Youth for Nixon and delegate transportation been secured?

INTELLIGENCE GROUP

1. Who is being assigned to this group?
2. Have arrangements for their cars and equipment been made?

RECEPTION

1. Who will be in charge of this function?
2. Has American Scene or other suitable auditorium been made available for Nixon night reception?
3. Have arrangements been made for a press reception the week preceding convention week?
4. Has facility been secured for Wednesday evening victory celebration?
5. Has anyone contacted Jackie Gleason for reception entertainment?
6. Have arrangements been made for Pat Nixon tea for female delegates?

FLOOR DEMONSTRATION

Has professional coordinator been selected?

NEWSLETTER & DISTRIBUTION

1. Has writer been chosen?
2. Has offset printer been secured?
3. Have arrangements been made for securing out-of-town newspapers favorable to Nixon candidacy?

NIXONETTES

1. Has organizer from Miami area been selected?
2. Have dresses for girls been designed and ordered?
3. Have arrangements been made for Atlanta Nixon information center at the airport?

ADVERTISING

1. Has director of advertising in Miami been selected?
2. Have orders and plans been made for necessary materials?

ck Timmons

Timmons-Convention

Question present status of Apr. 20 mtg
understand Mitchell veto'd Ellsworth / Kleindinst

We should probably go ahead - but:

- eliminate Host Comm. party - Comm. not set
- " Fla State " - inter-party battles
- " ribbon cutting - this not right group

cut group down to:

Timmons-Haldeman-Edlichman-Whitaker-Davis
+ Flanigan

can we start Sat eve instead of Fri?

Ed Stack - our Nchmn =

Stack doesn't agree - but doesn't want to fight in

Mike Thompson - Murfin, Bob Lee + Bebe

want him fired - M+L don't want to support him
Bebe doesn't think mature enough

this is entered in other party fight

M - Ellsworth tried to work it out w/ M

Timmons sugg compromise -

Timmons

Convention

~~add people - more rooms?
my problem on timing -
maybe postpone a week or two?
problem of access to Hilton rooms etc.~~

celebrities - for receptions, etc.

Security Man - campaign / convention

Post convention retreat - RN + staff. thru balance of August

Flanigan

rooms at Hilton?

re budget - don't set low limit -

if we don't win - winner can pick up tabs as concession

if we do win - no problem.

problem of RR flying delegates

young people's reception - Trish & Julie

NIXON'S THE ONE!

NIXON FOR PRESIDENT COMMITTEE,
NATIONAL HEADQUARTERS,
1726 PENNSYLVANIA AVE., N.W., WASHINGTON, D.C. 20006 (202) 783-4201

15

OFFICE OF THE CHAIRMAN

MEMO TO: Bob Ellsworth
John Sears
- Bob Haldeman
- John Davies
Lin Holton
Dick Kleindienst
Brad Hays
Clark MacGregor
- John Whitaker
Don Jackson
Pat Hillings

INFO TO: Mike Thompson
FROM: - Bill Timmons
DATE: March 9, 1968

John Mitchell
- Pete Flanagan
- John Ehrlichman
- Jerry Highby
? Dwight Chapin
radio guy
security
Bebe Rebozo
Other regionals
Flanagan
Evans

We have made plans for an on-site inspection of the facilities at Miami Beach, a detailed briefing of convention procedures and a question and answer session for Saturday and Sunday, April 20 and 21. Most of us plan to arrive during the afternoon of Friday, April 19, and will stay at our convention hotel, Hilton Plaza.

If you can join us for this working session please let me know as soon as possible. Each individual will be responsible for making his own transportation arrangements, but I will reserve suitable accommodations and handle the logistics of the meeting.

Budget details



MEMO TO: Bob Ellsworth
John Sears
Bob Haldeman ✓
John Davies
Lin Holton
Dick Kleindienst
Brad Hays
Clark MacGregor
John Whitaker
Don Jackson
Pat Hillings

INFORMATION: Mike Thompson

FROM: Bill Timmons

DATE: March 14, 1968

Please refer to my memo of March 9th regarding our Miami Beach trip, April 19, 20, and 21.

ok on Hilton

Because of the Easter holidays and Spring vacations, the Hilton Plaza Hotel cannot accommodate our party. We do, however, have reservations at the Montmartre (three blocks north of the Plaza). We have six double rooms for the nights of Friday, April 19, and Saturday, April 20. This assumes we will arrive sometime Friday and leave Sunday. We will have to "double up" in the rooms.

I will forward to you a detailed agenda as soon as it is firm. Tentatively, we will inspect the Plaza Hotel, Convention Hall and other facilities on Saturday morning and spend the afternoon with personnel from the John Long Advertising Agency. At this time there will be a presentation of the draft convention plan, with questions and answers. Saturday evening we hope to arrange a cocktail party with members of the Miami Nixon Host Committee and certain Republican leaders. Sunday, we will have a critique.

Please let me know your travel plans as soon as possible so I can arrange airport transportation.

Fri nite - Miami Host
Sat AM - Hilton Tour
Fontainebleau
Convention Hall
Ribbon Cutting at HQ - noon
lunch in town
Agency meeting
Get eve Fla State leadership
Sun - Org in AM - adjourn

B.T.

Strategy

Buddy system

strong delegate paired to a weak one
told to contact each other once a week during June
stayed together in SF - often shared rooms
ate together - travelled in pairs

Structure

each delegation had two G men
inside man - took direct instructions from regional dir.
outside man - kept tabs on all G delegates
reported each delegate's arrival to Mark

Master card file on delegates
name, detailed bio, record of arrival

6 regional directors

based in trailer during sessions
each with fully equipped position
headsets - TV over head to floor -
Telephone + radio to his states
assistant sat behind each

Staff lawyer - complete expert on selection of delegates
Roger Allan Moore from Boston

K - 40 floor managers - name cards on each delegate
Ritnick + Bobby directed the 40

TFW 1960

Facilities

3505

Headquarters - 55 foot trailer outside Cow Palace

Suite at Mark - end of corridor

press room + TV studio at opposite end

Telephone switchboard + gear off same corridor

locator boards

all key staff notified always of whereabouts

Closed circuit TV on boards - to top four staff

transportation

buses for each delegation chartered

fleet of cabs with radios

trailer

glass fronted panel one end - white console

along wall three booths separated by glass panels

2 men in each - lines to region floor men

delegate chart on wall - for vote projections - gear to put

adding machine

TV sets (3 for all nets?)

Kennedy command post - 4 rm suite at Biltmore

Bobby - K O'Donnell - Paine - O'Brien

tabulating room on next floor - for reports re: changes in delegates

new total run every hour on the hour

staff meeting at command post every AM at 9:00

TFW 1960

Security

1964
3305

Charlie Barr in charge

Volunteers with tape recorders + Polaroids

Cars with 2-way radio to trailer

Stationed at entrances, approaches, parking lot + trailer

Blocked elevator exits on HQ floor

had to walk up from floor below

guard at stairs to screen entry - badges

Convention Planning

3505

May 24 - final RNC meeting to complete all arrangements
Chief doorkeeper - controls flow of spectators to galleries
Art Richardson - NR - NY YR leader
Sergeant-at-arms - maintains order on convention floor
Bob Carter - neutral
Asst. sergeant at arms
Sandy Lanter - NR - personal staff
Chief page
Mike Hill - Mamie's nephew
Keynote speaker + temporary chairman
Mark Hatfield - NR
Permanent chairman
Thurston Morton - neutral

June 30 - White to S.F. - two weeks til opening July 13

April 11 - Jim Day based at Mark until convention

FOR PRESIDENT COMMITTEE,
NAL HEADQUARTERS,
PENNSYLVANIA AVE., N.W., WASHINGTON, D.C. 20006 (202) 783-4201

MEMO TO: Mike Thompson
FROM: Bill Timmons
DATE: February 28, 1968
SUBJECT: Closed Circuit TV

Can you contact Dick T. Hollands, General Manager of the South Florida Closed Circuit Television System, to request that he hold, without commitment, one-minute spots every half hour on Sunday, Monday, Tuesday and Wednesday on either channel 8 or 9 until April 15th which will be "Go Day" for convention arrangements. (after the first two primaries)

I understand this will cost the Nixon Committee in the neighborhood of \$1,800.00.

You might also tell Mr. Hollands that we will be unable to utilize the exclusive channel 11 because of budget limitations.

BT.



FOR PRESIDENT COMMITTEE,
NATIONAL HEADQUARTERS,
PENNSYLVANIA AVE., N.W., WASHINGTON, D.C. 20006 (202) 783-4201

MEMO TO: John Davies
FROM: Bill Timmons
DATE: February 28, 1968
SUBJECT: Convention floor telephones

Last week the Republican National Convention Arrangements Committee met and passed the enclosed resolution regarding floor phones. While our Committee apparently will be permitted only ten separate telephones, the fact of the matter is that pro-Nixon favorite son delegations can be persuaded to turn over their allotment to us. Therefore, I recommend no change in current plans.

As I understand it, the one phone permitted each state will be connected to a convention switchboard. While the PBX operation is not of value to our "secret" communications, perhaps our trailer should have a line or two plugged in to it in case we needed a delegate we could not reach through our programmed 24 lines (3 phones X 8 regions).

cc: Bob Haldeman ✓

B.T.



1938 Copy.
2/22/68

RESOLUTION RELATING TO TELEPHONES
ON THE FLOOR OF THE CONVENTION

RESOLVED that each candidate for president be permitted to install, at his own expense, direct telephone communication to the floor with such delegations which consent in writing to such telephone installations but not to exceed ten (10) in number for any one candidate.

BE IT FURTHER RESOLVED that each delegation to the Convention be permitted to install, at its own expense, one telephone in its delegate seating area for general communication purposes.

	Convention	Outsider	RN Personal	RN Reg Org	RN Staff
Mon	AM AM Opening Nite Comm Plat Aed	— Cong. Gala	Suite Gala	Trailer Gala	Session Rooms Gala
Thes	—				
Wed	Nominations Pls				
Thurs	Ballot Period Nom VP Acceptance Sp				
Fri					

MEMO TO: Maurice Stans
FROM: Bill Timmons
DATE: March 13, 1968
SUBJECT: Convention Advertising

There are 250 taxicabs authorized to do business on Miami Beach (pick up passengers) and each has a 17 X 44 rear deck signboard for display advertising. This space is normally committed year round by national businesses, but we have an opportunity to rent 100 of these for the period July 15 - August 15 at \$20.00 each or \$2,000 total. These signboards provide an excellent exposure vehicle for the candidate since many delegates and alternates will be using cabs on the Beach. I have placed a tentative hold/^{on}them pending a deposit of \$750.00.

Will you please draw a check for \$750.00 made payable to "Transportation Advertising of Florida, Inc." and mail to our Miami contact: Mr. Mike Thompson, John Long Advertising Agency, 20 S.E. 8th Street, Miami Florida. Thanks so much.

cc: Mr. Len Garment
Mr. Bob Haldeman ✓

BT.

MEMO TO: Bob Ellsworth
FROM: Bill Timmons
DATE: January 4, 1968
SUBJECT: Progress Report on Convention Planning

In order to keep you posted on the status of planning for the 1968 Republican National Convention, the following is submitted:

Answer Dale

MIAMI LIAISON: It is imperative that the Nixon for President Committee have a trusted, dependable Miami resident assume the responsibility for pre-convention logistics. This includes the creation of a blue-ribbon Host Committee, signing up volunteers, looking after our housing and transportation affairs, raising money, cultivating favorable publicity, and the thousands of other details necessary for a successful convention. As you know, Mike Gill turned down the offer you made. I have had several conversations with Mike Thompson, 1966 Miami GOP congressional candidate, who expects to be a candidate for the U.S. House this year. He is a most attractive individual who knows nearly everybody in the Dade County area. He is currently Governor Kirk's Washington representative but will resign effective February 15th. He has agreed to work full time for us through the convention at \$1,000 a month plus authorized expenses. I believe we couldn't do better than Mike and urge approval of his contract.

? Status of RNC release of this space

HOTEL ACCOMMODATIONS: The Nixon for President Committee has reserved and committed the top three floors (35 rooms each) and two penthouse apartments (two bedrooms each). The third penthouse belongs to Mr. Harry Singer, the resident owner of the Statler-Hilton Plaza. In addition, Mr. Singer is holding two additional floors for our possible use. I promised to let him know in the Spring if we would need them. In addition, I have asked Mike Thompson to try to secure 1% of each major hotel's rooms as subheadquarters and facilities for our regional directors who should be living in the same hotel with the delegates.

TRANSPORTATION: When in Miami, I contacted several rent-a-car agencies, and each can handle our requirements at a 10% discount. I anticipate that we will need 100 cars for the convention week. Fifty will have to be rented while the Host Committee will be able to borrow another fifty from local residents. Pat Hillings of Ford Motor Company has offered to help in this area, and Mike Thompson knows the Lincoln dealer that furnished Mr. Nixon's car when he spoke in Miami last year and believes he will again make several automobiles available. Mike Thompson will be able to rent sufficient buses for our operations.

MEMO TO: Bob Ellsworth
FROM: Bill Timmons
DATE: January 4, 1968

Page Two

*OK Malvin
(PF)*

COMMUNICATIONS: John Davies will supervise the telephone communications and Ron Crawford will oversee the radios. Both went with me to Miami recently to study the situation. Basically, we plan multi-call consoles at both the Plaza headquarters and the trailer command post but will require PBX operators only at the former. The headquarters will have regular outside lines and a number of private lines to subheadquarters and the command post. The trailer will have several outside lines and private lines to key delegates on the convention floor. We have a proposal from Motorola for 40 two-way radios and 90 one-way pageboys. The initial cost for the radios is too high and I contacted Mr. Lyn Kolsky, the Washington Vice President, and he understands our situation and is calling Motorola's Chicago headquarters to try to provide the equipment at a reasonable rate. With both telephone and radio communications systems, I am confident we will have the best contact system ever.

*OK
but no fee
or contract*

ADVERTISING: Subject to your approval, we will place our convention advertising through the John Long Advertising Agency in Miami. John handled Mike Thompson's congressional account, and Florida State Chairman Bill Murfin said he is the best Republican agency in the area. This was confirmed by Dick Smith, the Florida State GOP public relations director. Moreover, he convinced me he is a solid and loyal Nixon supporter. He has some good ideas about securing the Goodyear blimp, seeking free billboard space from National Airlines, Eastern, etc around the Miami airport, utilization of closed circuit television on Miami Beach, and the many other promotional activities we will need.

*Wait a
while*

PERSONNEL: As you know, I drafted 99 rough job descriptions for staff activity during the convention week. Since our national organization is in such a state of flux, it is impossible to try to assign specific duties to individuals. However, it is hoped we will start trying to match talent with position so that each Nixon booster will know exactly his responsibility and authority for the Miami Beach drill.

Book

CONVENTION BOOK: The Convention I prepared lists other activities such as Newsletter, Nixonettes, Tentative Calendar, Rough Budget, Parties and Receptions, Floor Demonstration, Convention Intelligence Activity, Advance Operations and Security. Little has been done on these subjects since priority has been given to a Miami liaison man, hotel rooms, transportation, communications and preliminary plans for advertising. However, I do believe we should firm up these five priority items just as soon as possible.

MEMO TO: Bob Ellsworth
FROM: Bill Timmons
DATE: January 4, 1968

Page Three

Who covering?

REPUBLICAN NATIONAL COMMITTEE: The RNC will meet in Washington at the Hilton Hotel on February 23 and 24. However, on the 22nd the Convention Arrangements Committee will meet to discuss a number of items of significance to us: hotel accommodations, will telephones be permitted on the floor, will trailers be authorized for candidates' command post, rules for floor demonstrations, floor passes for campaign managers, etc. We should contact pro-Nixon members of the Arrangements Committee and its sub-committees to make certain our views and wishes prevail. Also of tremendous importance is the selection of Resolutions Committee chairman, Temporary Chairman and Keynoter, and Permanent Chairman. We must make certain that these key Republicans are sympathetic or neutral to RN's candidacy.

The platform-writing Resolutions Committee will meet in Miami a week before the convention convenes. An anti-Nixon platform would seriously damage our campaign. Therefore, a concerted effort must be made to assure that pro-Nixon delegates are assigned to this important body. Of course, delegates haven't been selected as yet, but it's not too early to start thinking about the problem.

*Drake Edens
Fred La Rue*

Of interest in this general field is the proposal by the Republican Governors' Association to hold a series of public hearings around the country in early Spring to influence the Convention Resolutions Committee. It is anticipated that Governor Rockefeller will control these hearings and the results will reflect his thinking. Therefore, an effort should be made to "turn in" this political tactic to the Coordinating Committee, which is representative of all Party powers and is the only official policy-making group in the GOP. It is believed we have a better vote on the Coordinating Committee and may be able to stop or water down obnoxious proposals.

list?

As a final matter, I believe we should cultivate members of the Rules and Credentials Committees (especially the Contest Subcommittee) with a view to influencing their vote should a fight develop in Miami during sessions of the committees.

B.T.

SUMMARY CHECKLIST OF CONVENTION ACTIVITY

JANUARY

1. Firm up a Miami liaison man to work full time on details
2. Organize a Miami Host Committee of prominent citizens
3. Develop, approve and commit for a comprehensive advertising program
4. Secure 1% of rooms in major Beach hotels housing delegates

Teleaven

*wait
the
may*

FEBRUARY

5. Contract for telephone and radio services
6. Develop Miami volunteer committees to show support
7. Get favorable Nixon decisions from Arrangements Committee
8. "Turn in" Governors hearings to Coordinating Committee

later! final date?

MARCH

9. Make certain pro-Nixon delegates are assigned to important committees
10. Make out list of 100 available Miami cars, buses & trucks
11. Assign convention job responsibilities to staff and volunteers
12. Work up realistic convention budget and have it approved

APRIL

13. Plan receptions, rallies & floor demonstration
14. Start building lists of delegates and alternates
15. Contract for convention security guards
16. Arrange for trailer, specially built for command post

May or June

sooner?

MAY

17. Develop complete program, including schedule, for convention
18. Deposit sufficient monies in Miami bank to handle expenses
19. Make tentative room assignments for staff & VIPs
20. Have key men make trip to Miami Beach for trial run

JUNE

18. Announce Nixon convention floor leader and assistant
19. Arrange for headquarters furniture and equipment, including printing press
20. Print convention material and purchase promotional items
21. Schedule arrival dates and times for RN, staff and delegates

JULY

22. Advance Party moves to Miami to influence Platform Committee
23. Publicity and advertising build-up commences
24. All convention details are re-worked and polished
25. Staff & volunteers arrive last week of August before delegates

AUGUST

26. Republican National Convention
27. Briefing of state party leaders by nominee and staff
28. Clean up and Pay up

MEMO: Haldeman
page 2
January 16, 1968

"honorary" Doorkeepers or Sergeants-at-Arms. The idea has been advanced that professional people in uniform should perform these convention chores. In addition, it has been suggested that there be only 15 pages, properly trained, and in uniform. OUR POSITION: Frankly, this would make the convention more orderly, but it could also work against our candidate who will have broad based support among the Party regulars. Politically appointed Doorkeepers, Sergeants-at-Arms and Pages from friendly delegation can be helpful to our candidate. RECOMMENDATION: Against changing personnel. - *but not vital if we have adequate communication*

5. COMMUNICATIONS: There is a proposal to eliminate or reduce the number of telephones between off-floor headquarters and delegates on the floor. OUR POSITION: Again, this would work against the candidate who has an early organization and would help those draft candidates who cannot establish floor communications before August. RECOMMENDATION: Against.

6. PROGRAMMING: It has also been suggested that honorary speakers, special presentations, entertainers, etc. be drastically reduced in 1968. OUR POSITION: A long, drawn-out convention is to our disadvantage since it sets the scene for delegate erosions, deadlocked convention, etc. RECOMMENDATION: Vote for.

7. PRESS ACCOMMODATIONS: Some have suggested relocating the 1,000 odd seats reserved for the working press from behind the rostrum to another area because of the confusion it creates for speakers and audience. OUR POSITION: Since we will probably have a key man located in this section with press credentials and a direct telephone to the command post to relay late breaking information from the podium. RECOMMENDATION: Vote against. ?

8. DEMONSTRATIONS: It has been suggested that floor demonstrations be limited in time and restricted to delegates and alternates only. OUR POSITION: This proposal works to our favor since we anticipate having the strongest support among delegates. Other candidates may have to pay demonstrators to work for them. However, an amendment should be offered to permit at least one agreed-upon-size marching band. RECOMMENDATION: For proposal as amended.

MEMO: Haldeman
page 3
January 16, 1968

9. TICKETS: It has been proposed that the subcommittee on tickets devise a plan to eliminate counterfeiting and "passing around" of floor passes. OUR POSITION: If this could be worked out it would benefit our candidate, however, we must be prepared for all contingencies. However, a provision should be made for floor passes for the campaign managers for each bona fide candidate. RECOMMENDATION: For proposal an amended.

10. COMMAND POST: From an on-site inspection of the new Miami Beach Convention Hall, it appears that there are no rooms off the floor suitable for a command post. There will, however, be a trailer compound outside the hall, behind the rostrum. Mr. Bliss told me that the RNC hasn't decided who will be permitted trailers as yet. OUR POSITION: We must have approval of at least one 55' trailer for our command post, so we can start planning its construction. RECOMMENDATION: Press for approval. Absolutely!

FINAL NOTE: If the ~~re~~ recommendations are adopted as best serving our candidate's interests, we must contact our RNC friends early -- and have them in turn talk to their friends, on the Arrangements Committee and RNC. It is most important, however, that our candidate or his organization not be associated for or against any proposal publicly because a defeat by the RNC on any minor point could be interpreted by the press as a major embarrassment to our candidate.

N

NIXON FOR PRESIDENT COMMITTEE,
NATIONAL HEADQUARTERS,
1726 PENNSYLVANIA AVE., N.W., WASHINGTON, D.C. 20006 (202) 783-4201

MEMO TO: Bob Haldeman
FROM: Bill Timmons
DATE: February 28, 1968
SUBJECT: Convention Arrangements

The following is a summary of action taken by the RNC Arrangements Committee last week:

1) Each delegate will have a ticket for himself and one for a guest; each alternate will have a ticket only for himself.

2) Each state delegation will be allotted gallery tickets based on $4\frac{1}{2}$ for each delegate with a penalty formula (1964 GOP vote, new GOP governor, new GOP senator, etc.) For round figures, we might multiply a state's number of delegates by three. I suggest we contact pro-Nixon state delegations - as they are selected - to request 10% of their tickets for the Nixon for President Committee.

3) Ray Bliss was given permission to appoint the Chief Page, Sergeant at Arms and Doorkeeper. However, honorary patronage jobs will be distributed on a ratio of one page, sgt-at-arms and doorkeeper for every ten delegates or major fraction thereof.

4) Ray Bliss was given authority to appoint the Platform chairman and every indication is that he will give the nod to Everett Dirksen and make Ray Shafer the subordinate "Co-Chairman." This is a signal win for our side, I feel. Selection of the other convention officers was deferred until the June 5th RNC meeting in Portland, Oregon.

5) A memo to John Davies regarding a telephone resolution is attached.

Dick Kleindienst had a private conversation with Ray Bliss and his close political advisor, Don Ross, regarding other items we are interested in. Dick received a verbal agreement that our Committee could have two trailers adjacent to the convention hall, that we would have up to ten floor passes for our campaign managers, and that we would be permitted a block of gallery tickets and passes to the convention committee sessions. The number of passes and tickets have not yet been determined and of course would be made available to other bona fide presidential candidates.



B.T.